



Vison & Action

Anthropocene Alliance

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anthropocenealliance.org

Job Opportunity: Program Manager

We are seeking a college graduate with 2-5 years' relevant work experience, who cares deeply about the people we work with, is organized and capable, and is an excellent writer. This is a non-office based position with most of the work done virtually.

Salary, \$55,000. We don't have funding to provide benefits at this time.

[Anthropocene Alliance](#) (Aa) is the nation's largest coalition of frontline communities fighting for climate and environmental justice. Spread across 23 states, Aa's leaders reside in communities impacted by multiple, un-natural disasters including flooding, wildfires, and air and water pollution, all compounded by reckless development and climate change. The consequence is shattered lives and a devastated environment.

Anthropocene Alliance was launched in 2017 to help unite impacted communities and strengthen their resistance to bad development, government inaction and public ignorance. Linked by research, solidarity, and knowledge born of experience, our frontline leaders have brought national visibility to their struggle for climate justice. Supported by outstanding partner organizations that contribute expertise in hydrology, public health, engineering, planning, and the law, Aa leaders have successfully halted developments in climate-vulnerable areas; implemented nature-based, hazard mitigation strategies; organized home buyouts; and pushed for clean-ups at superfund sites, toxic landfills, and petrochemical plants.

We support everyone we can, but our special priority is low-income, Black, Latinx, Native American and other underserved communities.

We are seeking someone to work closely with the Executive Director, Harriet Festing, to act as the first point of contact and support to our members.

The position will involve:

- Connecting our members to pro bono scientists, legal experts, planners and other experts, coordinating meetings and ensuring follow through.
- Connecting our members to funding opportunities, and helping them draft funding proposals when time permits.
- Ensuring that our members web pages are up-to-date.
- Participating in national coalitions with the goal of furthering our members' interests.
- Coordinating our monthly National Leaders Forums that provide peer-to-peer learning and training for our leaders.
- Distributing and managing our mini-grant program aimed at helping leaders cover organizing costs associated with food, travel, and administration.
- Meeting with potential new members, and bringing them on board.
- Writing reports and newsletters, and helping coordinate our social media presence.
- Providing administrative support such as compiling metrics, and membership lists.
- Presenting at and attending conferences and meetings with our partners and coalition members.

The ideal applicant:

- Is empathetic and supportive of residents and community leaders impacted by global warming and environmental abuse, and willing to listen to their stories and concerns.
- Is an excellent writer, highly organized and gets things done.
- Has existing relationships and experience working with grassroots organizations led by Black, Latinx, Indigenous, and other people of color.
- Is flexible, willing to work odd hours in response to residents' needs, and to attend meetings and conferences.
- Has a BA, MA or MS degree or equivalent and 2-5 years' relevant work experience.
- Has at least some fluency in Spanish.

To apply, email Harriet@AnthropoceneAlliance.org with your resume and cover letter by June 29th. We expect to interview short-listed candidates on July 7th.