

# AMERICAN SOCIETY OF ADAPTATION PROFESSIONALS

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## Board of Directors Member Profile

The ASAP Board of Directors is a blend of a governance board and a working board. Board members provide both strategic leadership and management support to achieve ASAP's mission, vision, and objectives. ASAP is managed by an Executive Director and ASAP's strategic direction is collaboratively designed by the ASAP board, membership, and staff. Board Members are expected to bring their enthusiasm and expertise to propel the organization toward a stable and impactful future.

**Mission:** American Society of Adaptation Professionals supports and connects climate adaptation professionals to advance excellence and innovation in the field of adaptation.

**2040 Vision:** ASAP is an inclusive and diverse community preparing our continent for the impacts of climate change. We empower and enable our communities to transform into places of social, economic and environmental resilience, where scientific, traditional and indigenous sources of knowledge and resources are openly shared, justly applied and collaboratively improved upon. All of our work reflects the flexibility and adaptability essential for impactful climate adaptation practice through our network.

## Achieving the Vision

ASAP's four program areas support and connect the membership network and increase the capacity of individuals, organizations and the climate change adaptation field.

- **ASAP Connects:** Providing the infrastructure for climate leaders to build relationships and produce resources, guidance, and tools needed for climate resilience, today. Programs and projects in this category include: [Member Led Interest Groups & Affiliated Group](#), [ASAP Virtual Network Meeting](#), [Local and Regional Hubs](#), and [Climate Migration and Opportunities](#).
- **Adaptation Careers:** Defining & building a just and equitable climate field by helping members excel in their current jobs, find new opportunities, and offer training resources for every career phase. Programs and projects in this category include: [Mentorship Program](#), [education and training resources and programs](#), and [Jobs, Opportunities, and Events Board & Publications](#).
- **Adaptation Voices:** sharing and celebrating member stories and accomplishments to inspire action. Programs and projects in this category include: [Adaptation Voices Monthly Newsletter](#), ASAP Network News bi-weekly publication, [Adaptation Co-Creation Webinar Series](#), [ASAP Blog](#), [Regional Adaptation Leadership Award](#), and [ASAP Resource Library](#)
- **ASAP Serves:** [Becoming an adaptation leader and giving back to the field](#). Opportunities include: Board of Directors service, member group leadership, Mentorship program leadership, advisory & working groups, and planning & selection committees.
- **Excellence in nonprofit management:** ASAP staff pursue excellence in nonprofit management through Justice, Equity, Diversity, and Inclusion integration; organizational management activities, and organizational advancement activities.

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## Governance & Board Activities

**Time commitment & responsibilities:** Board Member terms last for 3-years and members may serve for two consecutive terms. Board Members should expect to give a minimum of 5 hours per month to their responsibilities. Current (2020-2021) responsibilities of the board include:

- Attend virtual ASAP Board of Directors Meetings quarterly
- Provide overall strategic guidance to aid the development of the organization
- Participate in board training
- Participate or lead one ASAP Board Committee
- Respond to requests from ASAP Executive Director
- Commit to attending one in-person ASAP Board meeting per year (if safe and feasible)
- Participate in at least one Member Led Group
- Fulfill Board Development Commitments as described in the 2021 Rapid Action Board Development Plan

**Individual Board Positions & Responsibilities:** ASAP is a young organization with big goals and ambition. As a member of the board you must be energized to make a significant contribution during a three-year term. General contributions include:

- Supporting the ASAP staff to recruit funding from a diverse revenue stream including organizational and corporate memberships and philanthropic grants.
- Engaging via regular board meetings to define goals, track progress, oversee finances and make critical decisions for the organization (approximately 30 hours per year, in addition to program/project hours).
- Sharing ASAP news, events, and opportunities through your professional networks.

In addition to contributing to the general board responsibilities each member takes on at least one major role, project or program each year. Anticipated roles for the upcoming year include:

1. Board President- Currently filled by Emily Wasley.
2. President Elect - *Currently Vacant*. Supports the Board President, participates in Executive Committee meetings, prepares for upcoming role as President Elect -
3. Treasurer- Currently filled by John Nordgren.
4. Secretary - *Currently Vacant*. Supports on meeting logistics, makes sure minutes and records are up to date.

ASAP Board Committee Lead/Participant- Serve on an existing Board Committee. Previous committees have included:

- a. Membership Committee
- b. Advancement Committee
- c. Governance Committee

Other special projects or activities – Eg. Strategic planning initiatives, Webinar Programs, award programs, or grant supported initiative.

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## Financial Snapshot Fiscal Year 2021 (Oct 1, 2020 - Sept. 30 - 2021)

<b>ASAP FY2021 BUDGET SUMMARY</b>		
<b>EXPENSES</b>	<b>FY21</b>	
Salaries/Benefits	\$440,671	
Supplies	\$5,500	
Consultants	\$42,500	
Travel & Events	\$20,360	
Services	\$20,000	
Facilities	\$12,000	
<b>Total Annual Expenses</b>	<b>\$541,031</b>	
<b>REVENUE</b>		
Individual Memberships	\$70,000	
Organizational Member/Corporate Members	\$50,000	
Philanthropic Grants	\$465,833	
Events & Service Revenue Goal	0	
<b>Total Revenue</b>	<b>\$585,833</b>	
Starting Balance	\$187,000	
Interest Income	\$162	
<b>Net Income</b>	<b>\$585,995</b>	
<b>Projected End of Year Balance</b>	<b>\$231,964</b>	